

## Village of Elmwood

July 17, 2019

The Village of Elmwood Board of Trustees met in regular session with Trustees Kicak, Ernst, Wray, and Chairperson Bruns presiding. Goerlitz was absent. All signed the "Notice of Acknowledgement of Meeting". Chairperson Bruns declared the Open Meeting Act Posted. Minutes from the May 1 and June 19, 2019 meetings were presented. Kicak noted that her name was spelled wrong in the 5/1 minutes and requested they be amended. Motioned by Wray, 2<sup>nd</sup> by Ernst to approve the May 1 minutes as amended. Yes: All, No: None, Absent: Gorelitz. Motion by Wray, 2<sup>nd</sup> by Kicak to approve June 19 minutes as stated. Yes: All, No: None, Absent Gorelitz.

### Approval of Claims

Motion by Kicak 2<sup>nd</sup> by Ernst to approve payroll and claims from June 19-July 17. Yes: All, No: None, Absent: Gorelitz. Payroll for June 26, 2019 and July 10, 2019: 4, 284.09. Expenses: Agri-builders 920.00, Black Hills Energy 96.96, Cass County Refuse 74.00, Hach Company 309.09, Hawkins 1407.04, MADs Inc 240.00, Meininger Fire Protection 85.00, Midwest Laboratories 543.36, NE Public Health Environmental Laboratory 30.00, One Call Concepts 47.25, OPPD 5939.89, Verizon Wireless 56.20, Windstream 412.36, WireBuilt Company 412.36

### New Business

1. Motioned by Wray, 2<sup>nd</sup> by Kicak to approve "Alvo, Avoca, Cedar Creek, Eagle, Elmwood, Greenwood, Manley, Murdock, Murray, Nehawka, South Bend, Union Operations plan for disaster response and recovery 2019" as presented. Yes: All, No: None, Absent: Gorelitz.
2. Motioned by Kicak, 2<sup>nd</sup> Ernst, to draft resolution for no parking on south side of A St. Yes, All, No: None, Absent: Gorelitz
3. Marie Gregoire discussed that it was decided that the town should choose where the temporary fence for the park project will be placed. She also presented vendor selections for park bids. Three bids were presented, and all were local. They were from Agri-builders, Nebraska digging and Elliott Concrete & Construction. Two were for dirt work and one was for concrete. Concrete bid was well more than what was budgeted. Gregoire proposed going with Agri-builders for dirt work but will ask them to do it in two sections so we can solicit concrete work. There were no bids for trees. Gregoire was to speak with Christiansen for a quote. Gregoire was going to solicit bids for electrical work and hydrant installation and will present them when she has them. Gregoire also had Clark Enerson redraw concrete work by gazebo to eliminate the retaining wall and to make the scoop of concrete work smaller and cheaper. Gregoire also suggested applying for a grant from Midlands community foundation for \$6,000 to help with park expenses. Motion by Bruns, 2<sup>nd</sup> by Kicak to approve applying for Midlands community foundation grant. Yes: All, No: None, Absent: Gorelitz. Motion by Kicak, 2<sup>nd</sup> Ernst to approve the bid of \$4,900 from Agri-builders for earth work contingent on splitting into two parts. Yes: Ernst, Kicak, Wray, No: None, Absent: Gorelitz, Abstain: Bruns.
4. Several complaints about dogs at large at 224 S 4<sup>th</sup> St were presented. Dogs have an invisible fence, which is placed on the side walk, allowing dogs to charge people as they walk by and dogs have ran through fence, ending up in the street. Village clerk to send letter to 224 S 4<sup>th</sup> St telling them invisible fences are not considered fences per ordinance and that their dogs need to be

contained via a tether/toggle immediately, have 15 days to respond to letter to let clerk know if they will put up a fence or keep dogs tethered/toggled and will have 45 days to complete fence work if so chosen.

5. Office to receive bids to convert half door only into office to a standard door that will also allow the top to open, but will allow all parts to be locked, keeping the office secure when not occupied by clerk.
6. Bruns will not be at August 7<sup>th</sup> meeting. It was discussed to move or cancel meeting, but was decided to maintain as is because Ernst will be present
7. The unpermitted pad on 321 N 1<sup>st</sup> St discussed at the last meeting was an error on the board, doesn't need to have a permit for the work.
8. Sarah Hand did not show
9. It was decided that Kristen Janssen's oldest son could come to the office after school hours.
10. Ernst will show Allgayer how the water bills are calculated

### **Unfinished Business**

1. Trash service was decided to leave as is for now. Clerk will investigate occupational taxes other towns have in place for trash services in their towns. Tabled for now, going to look at a survey to see if people would want a single trash service in town.
2. Letter to 208 E D St was tabled. We are waiting on a sample letter from the lawyer so we know what the letter should include.
3. JEO regrading B St was tabled. Will call Eric Olsen about it
4. No changes to the planning/zoning book
5. Wood chips/rubber mats for the park: Bruns was to give Blunt the specifications for mats and will provide a number for possible wood chips as the ones originally agreed upon won't be available for several months

### **Reports**

**Library:** Motion by Kicak, 2<sup>nd</sup> by Ernst to approve Library minutes and expenses. Yes: All, No: None, Absent: Goretitz.

**Park:** Push mower broke. A new one was bought from Menards using Linda Blunt's card, will pay Linda back.

**Streets:** Christensen tree service submitted bids to remove several trees on city property. Motion by Wray, 2<sup>nd</sup> by Kicak to approve services to remove trees. Yes: All, No: None, Absent: Goretitz. The brush pile in town in being abused. The village is asking people to please not abuse this free service by tossing things that don't belong into it. Hayden is to clean out items that are not permitted to be in there.

**Water:** Replaced pressure switch on well #6 which was done yesterday. Meter read sheets will be printed off. Water samples were collected and sent in.

**Sewer:** 24-hour composite test was collected and taken into Omaha. Put Wesson oil in pump and is now working well.

**Planning/zoning:** None. Notice of vacancies to be posted

**Public Comment:** Michael Kruger, 204 N 1<sup>st</sup> St, spoke about his fence permit that was denied last meeting. It was denied because the of what kind of fence it was. Kruger was instructed to submit a new permit for next meeting.

- I. Bruns informed village that there is a zoning change being presented outside village limits on 322<sup>nd</sup> and highway 34. Public meeting in Plattsmouth on August 12<sup>th</sup>.

J. Personnel: None

K. Future agenda items: Resolution for no parking, half door bids, dog complaint letter, letter for trash service, occupational tax, fence resolution, budget for September 1,

L. **Executive Session:** Personnel. Motion Wray, 2<sup>nd</sup> Kicak to enter executive session to discuss personnel at 9:00pm. Yes: All, No: None, Absent: Gorelitz. Motion by Wray 2<sup>nd</sup> by Ernst to close executive session at 9:50pm. Yes: All, No: None, Absent: Gorelitz.

There being no further business, Chairperson Bruns declared the meeting adjourned at 9:51pm.

Minutes were taken and recorded by Kristen Janssen, part-time Village Clerk.

X

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Kristen Janssen  
Part-time Clerk

X

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Miki Bruns  
Chairperson