

**VILLAGE OF ELMWOOD  
ORDINANCE 2021-3  
MASTER FEE SCHEDULE**

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE VILLAGE OF ELMWOOD FOR VARIOUS SERVICES INCLUDING, BUT NOT LIMITED TO: BUILDING PERMIT & INFRASTRUCTURE FEES, ZONING FEES, OCCUPATION TAX, PUBLIC RECORDS, RESPONSE TO CODE VIOLATIONS & OTHER INCIDENTS, ANNUAL FEES AND LICENSES, RETURNED CHECK FEE; MUNICIPAL UTILITIES INCLUDING WATER AND SEWER FOR RESIDENTIAL USERS AND COMMERCIAL USERS (INCLUDING INDUSTRIAL USERS) OF THE VILLAGE OF ELMWOOD AND TO PROVIDE THE EFFECTIVE DATE HEREOF, AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF ELMWOOD, CASS COUNTY, NEBRASKA:

**Section 1.** The Village Board of Trustees of the Village of Elmwood, Nebraska has determined that the fee structure for services and products provided by the Village shall be as follows;

**1. BUILDING PERMIT & INFRASTRUCTURE FEES**

**A. NEW CONSTRUCTION FEES**

Infrastructure Fee (Within Village Limits)	
Sewer Hook-up (Within Village Limits)	\$250.00
Sewer Hook-up (Outside Village Limits)	
Water Hook-up (Within Village Limits)	\$250.00
Water Hook-up (Outside Village Limits)	

**B. INSPECTION FEES**

Jobsite Inspection	\$35.00
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**C. OTHER BUILDING PERMIT FEES**

Building Permit Application Fee	\$25.00
Demolition Permit Application Fee	\$50.00
Demolition Permit Deposit	\$250.00
Sidewalk Permit Application Fee	\$15.00
Driveway/Curb Cut Permit	\$25.00/\$500.00 Deposit
Fence Permit Application Fee	\$15.00
Sign Permit	\$25.00
Electronic Sign Permit	\$250.00
Moving Building Permit/Deposit	\$50.00/\$100.00 w/Cert of Insurance

**2. ZONING FEES** (Publication & related costs may apply)

Zoning Change (Text Change)	\$50.00
Zoning Change (Map Amendments)	\$75.00
Board of Adjustment (Variances/Appeals)	\$75.00
Subdivision – Small Tract/Lot Split	\$50.00
Subdivision Preliminary Plat Fee	\$100.00 + \$2.00/Lot
Subdivision Final Plat Fee	\$100.00 + \$2.00/Lot
Conditional/Special Use Permit	\$50.00-\$100.00
Telecommunications Tower Permit Application	\$1,500.00
w/requirement of escrow account + public service spot on tower	
Administrative Plat Fee	\$35.00

**3. OCCUPATION TAXES**

Retailer of Alcoholic Beverages, Including Beer, Off-Sales Only	\$200.00
Retailer of Alcoholic Beverages, Including Beer, On and Off-Sale	\$300.00
Special Designated Liquor License Application	\$80.00

**4. ANNUAL LICENSES & FEES**

Dog License Fee (Proof of Rabies/Neutering)	\$12.00/\$10.00, neutered or spayed
Cat License Fee (Proof of Rabies/Neutering)	\$7.50/\$5.00, neutered or spayed
Chicken Permit Fee	\$10.00
Animal licensing late fee (per household)	\$50.00
Tobacco License Fee	\$10.00
Solicitor/Peddler Permit	\$50.00
Solicitor – Lack of Permit Penalty	\$100.00

**5. PUBLIC RECORDS AND COPY REQUEST**

8-1/2 x 11 Regular Copy	\$0.25 per page
8-1/2 x 11 Regular Fax	\$1.00 per page
Open Records Research & Inspection	Actual Staff Time Hrly Rate <u>after the first 4 hours per request</u>

**6. RESPONSE TO CODE VIOLATIONS & OTHER INCIDENTS**

*Includes time of one village employee to operate *1 Hr Minimum	
Nuisance Mowing*	\$100.00 per Hour
Non-Nuisance Mowing*	\$100.00 per Hour
Weed Eater Trimming*	\$50.00 per Hour
Pickup w/Snowplow*	\$125.00 per Hour
Tractor w/Bucket*	\$125.00 per Hour
Pickup*	\$50.00 per Hour
On-Site Inspection	\$35.00

**7. ADMINISTRATIVE FEES**

Returned Check Fee + Bank Fees	\$35.00 + \$6.00
Mileage Rate	Current IRS Rate

**8. UTILITY RATES & DEPOSITS**

<b>WATER</b>	<b>Base Rate</b>	<b>Usage Charge</b>
<b>RESIDENTIAL</b>	\$24.00 Per Month	\$3.00 Per 1000 Gallons
<b>COMMERCIAL</b>	\$24.00 Per Month	\$3.00 Per 1000 Gallons
<b>OUT-OF-CITY</b>	\$32.50 Per Month	\$3.00 Per 1000 Gallons
<b>BULK WATER SALES (\$10 minimum)</b>		\$10.00 Per 1000 Gallons
<b>WATER DEPOSIT</b>		\$150.00/Rental Properties
<b>SEWER</b>	<b>Base Rate</b>	<b>Usage Charge</b>
<b>RESIDENTIAL</b>	\$32.00 Per Month	\$5.00 Per 1000 Gallons
<b>COMMERCIAL</b>	\$32.00 Per Month	\$5.00 Per 1000 Gallons

\*Usage Gallons shall be fixed for the calendar year, starting each January, based upon the average monthly amount of water metered for the premises during the preceding January, February, and March time period.

**Utility Services**

Service Call	\$35.00
Request Curb Stop/Start	\$35.00
Delinquency Reconnection	\$50.00 during hours/\$65.00 after hours

**Section 2.** All other ordinances approved prior to the passage, approval, and publication or posting of this ordinance which conflict with these provisions are repealed.

**Section 3.** This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting in pamphlet form as required by law.

PASSED AND APPROVED THIS 21<sup>st</sup> DAY OF JULY 2021.

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Miki Bruns  
Chairperson

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Moriah Lenz  
Clerk/Treasurer