

**VILLAGE OF ELMWOOD**  
BOARD OF TRUSTEES  
**May 3, 2023 – 7:00pm**  
REGULAR BOARD MEETING MINUTES  
**Meeting Held at Elmwood Village Office**

The Village Board of Trustees met in regular session on Wednesday, May 3, 2023. Vice Chairperson Renee Holland called the meeting to order at 7:00pm. Holland stated that a current copy of the Nebraska Open Meetings Act was posted.

**Roll Call:** Patric Euse, Becky Kicak, Heather Scott & Renee Holland. Absent: Jared Blunt

**Minutes:** Scott made a motion, second by Euse to approve meeting minutes for April 5, 2023. RCV: Yes: Approved 4-0

**Claims and payroll:** Euse made a motion, 2<sup>nd</sup> by Kicak to approve claims & payroll for May 2, 2023 RCV: Yes: Approved 4-0

**Claims Key:** Contract Labor(CL), Electricity (E), Natural Gas (NG), Monthly Allotment (MA), Refuse (R), Fuel (F), Supplies (S) Publication (P), Telephone (T), Mile Reimbursement (MR), Labs (L), Attorney (A), Cellphone(CP), Postage(PO), Payroll Tax(PT), Simple IRA(SI), Dues(D), Payroll (PR)

**Claims:** Elmwood Public Library(MA) 2,500 Cass County Refuse(R) 75 The Voice News(P) 579.99 Frontier Coop(F) 98.52 Core & Main(S) 98.52 Windstream(T) 196.38 David Nuss(CL) 1,225 Moriah Lenz(MR) 68.99 OPPD(E) 3,479.68 NE Public Health Lab(L) 31 NE Digging(CL) 650 UNO(CS) 268 HACH Company(S) 53.38 Randy Bornemeier(CL) 2,070 Cline Williams Wright Johnson & Oldfather(A) 174 SouthSide Plumbing(CL) 3,852 Verizon(CP) 55.51 USABlue Book(S) 138.57 OPPD(E) 42.82 Michael Todd Industrial Supply(S) 40.12 Quill(S) 352.60 Black Hills Energy(NG) 673 U.S. Postal Service(PO) 207 IRS(PT) 3,038.78 NE Dept. of Revenue(PT) 1,614.49 American Funds(SI) 208.26 Intuit QuickBooks(D) 10.50 Meeske Ace Hardware(S) 33.98 Salary(PR) 10,197.37

**New Business**

**Discussion/Action Lot Split – Parcel lot #130032611 & 130032786 – Chris Hoyt/Doug Spellman**

Scott made a motion to approve the Lot split application for Parcel lots #130032611 & 130032611 on Chris Hoyt's property, second by Kicak. RCV: YES: Approved 4-0

**Discussion/Action 208 West C Street – Reimbursement on base rate charges when water wasn't in use – Gonzalo Romero**

Shut off/turn on wasn't possible due to a tree that grew around the shut off. Motion by Scott to credit 208 West C Street for Jan– March 2023 total of \$179.76, second by Euse. RCV: YES: Approved 4-0 Motion by Scott to waive the shut off fee of \$35, second by Euse. RCV: Approved 3-1 Voted Yes: Scott, Euse & Holland No - Kicak

**Discussion 2023 Annual TIF Report**

Moriah supplied the 2023 TIF report to the board. No further discussion

**Discussion CCNEDC Economic Growth Priorities**

Board had nothing at this time to report to CCNEDC

**Discussion/Action Filling pools while on water restrictions**

Ed reported we are on water restrictions due to the aquifer being low due to drought. No Action taken – Future Agenda

**Discussion/Action Moriah attending Municipal Accounting & Finance Conference in Lincoln June 21-23, 2023**

Motion by Scott for Moriah to attend the League of NE Municipalities Accounting and Finance Conference in Lincoln June 21-23, 2023 with Mile Reimbursement and per diem, second by Kicak. RCV: YES: Approved 4-0

**Unfinished Business**

**Discussion/Action building permit for placement of a metal storage container at 144 ½ North 4<sup>th</sup> St. (meat locker) – Ben Wessling**

Ben told the board that with expanding the business they have more supplies so instead of stacking everything outside and causing an eye sore he would like to get a storage container to store everything in. Motion by Scott to approve 144 ½ North 4<sup>th</sup> Street building permit, second by Euse. RCV: YES: Approved 4-0

**Discussion/Action Tiger Shredding for town clean up**

Keep Cass County Beautiful and American Exchange Bank are going to help sponsor Tiger Shredding during Town Clean up days. This Shredding event will be Offered June 24, 2023 from 9-11am in the parking lot of the Village Office located at 221 South 4<sup>th</sup> Street.

**Discussion/Action Keep Cass County Beautiful Recycling Events**

Moriah will follow up with Dana to see how the first event turns.

**Discussion Attorney action for Nuisance properties & 112 North 4<sup>th</sup> Street**

Tabled until after reports

Renee announced that we would go into executive session regarding legal actions on nuisance properties. Euse made a motion to go into executive session regarding current legal actions on nuisance issues, second by Scott. RCV: YES: Approved 4-0 Motion by Scott, second by Kicak to go into executive session at 8:07pm. RCV: YES: Approved 4-0

In attendance in executive session is Renee Holland, Patrick Euse, Heather Scott, Becky Kicak, Moriah Lenz and Attorney Jena Mahin with Solheim Law Firm. Motion by Kicak to leave executive session at 8:35pm, second by Euse. RCV: YES: Approved 4-0

**Reports/Boards, Commissions, and Committees**

**Library:** Kicak made a motion to approve May 1,2023 Claims and Payroll, second by Scott. RCV: YES: Approved 4-0

**Library Claims Key:** Petty Cash Reimbursement (PR), New Books (NB), Supplies(S), Telephone(T), Natural Gas(NG), Electricity(E), Internet(I), Payroll Tax(PT),

**Library Claims & Payroll:** Elmwood Public Library(PR) 17.67 ABDO Spotlight – Magic Wagon(NB) Amazon(NB)(S) 160.21 Windstream(T) 48.82 Black Hills Energy(NG) 146.71 OPPD(E) 70.91 Scott Bornemeier(I) 60.34 NE Dept. of Revenue (PT) 253.49 NE Dept. of Labor(PT) 2.40 United states Treasury(PT) 7.22 Intuit(PT) 3.50 Salary 1,039.94

**Park:** Motion by Scott to approve the purchase of a new ADA compliant toilet for the men’s bathroom at the park and not to exceed \$500, second by Euse. RCV: YES: Approved 4-0

**Summer Helper:** We only had one applicant apply. Motion by Scott to hire the applicant that applied, Jacob Blunt as the summer helper at \$20/hour, second by Euse. RCV: YES: Approved 4-0

**Water:** Motion by Euse to approve NE Digging’s bid for \$2,258.28 to replace the water meter pit at 402 South 4<sup>th</sup> Street because the water meter isn’t reading, second by Kicak. RCV: YES: Approved 4-0

**Planning/Zoning:** Next Meeting is May 15,2023 at 7:00pm

**Public Comment:** Chris Hoyt – 304 West F Street “ I just want to thank you for approving my lot split.”

**Future Agenda:**

Roof Leak Bid

Master Fee Schedule Ordinance with Pool/Spa fee added

Filling pools while on water restrictions

Moriah’s Annual Review (June 7<sup>th</sup>)

Further Action on Nuisance Properties (June 7<sup>th</sup>)

**Adjournment: 8:35pm**



X *Renee Holland*

Renee Holland  
Vice Chair

X *Moriah Lenz*

Moriah Lenz  
Clerk Treasurer