

**VILLAGE OF ELMWOOD**  
**BOARD OF TRUSTEES**  
**April 5, 2023 – 7:00pm**  
**REGULAR BOARD MEETING MINUTES**  
**Meeting Held at Elmwood Village Office**

The Village Board of Trustees met in regular session on Wednesday, April 5, 2023. Chairperson Jared Blunt called the meeting to order at 7:00pm. Blunt stated that a current copy of the Nebraska Open Meetings Act was posted.

**Roll Call:** Heather Scott, Patric Euse, Becky Kicak, Renee Holland & Jared Blunt

**Minutes:** Scott made a motion, second by Kicak to approve meeting minutes for March 1, 2023. RCV: Yes: Approved 5-0

**Claims and payroll:** Holland made a motion, 2<sup>nd</sup> BY Euse to approve claims & payroll for April 3 -7, 2023 RCV: Yes: Approved 5-0

**Claims:** One Call -34.32, Frontier coop-1,201.10, Clements insurance -28,438, Meeske Hardware- 122.35, Cass County Refuse- 75, Windstream-195.08, OPPD-3,490.22, Quill-502.04, Holiday Inn-574.75, BOK Financial-71,448.75, Black Hills Energy-1,183.03, NE Public Health Lab-30, MC2 Inc-4,138.08, Verizon-111.10, Kyle's Welding & Repair- 100, Michael Todd Industry-22.50, Menards-31.75, Cline Williams Wright Johnson & Oldfather-290, Midwest Lab-\$537.82, The Voice News-146.44, WireBuilt-29, Rice's Auto Repair-65, NE Dept. of Revenue-1,279.77, Moriah Lenz-250.14, Village of Elmwood-92.59, American Funds-233.46, Intuit-19.25, IRS-1,529.13, Solheim Law Firm-1,500, TACSS-340, Elmwood Public Library-2,500, NE Snow Equip.-6,196.57, Municipal Supply-160.84, US Postal - 159, Salary \$11,129.56

**New Business**

**Discussion/Action P & Z recommendation – building permit for placement of a metal storage container at 114 ½ North 4<sup>th</sup> Street (meat plant)-Ben Wessling**

Future Agenda – Need more information

**Discussion/Action Responsible party for frozen meter – 416 West G Street – Brody Baer**

Brody requested a new meter from the Village during his remodel and asked that the water be turned on to make sure all plumbing was working properly. Brody then asked for the water to be shut off and the Village shut it off. During this time, it was winter and there wasn't any heat in the house causing the plumbing and water meter to freeze. Brody would like the Village to cover the expense of the water meter and he feels like he isn't responsible for this because no one told him to drain the pipes. Motion by Scott, second by Holland to replace the frozen water meter located at 416 West G Street at no cost to the homeowner. RCV: Yes: Approved 5-0

**Discussion/Action introductory on exploring home development options – 2920 298<sup>th</sup> Street- Rick & Laurie Collins**

Rick and Laurie introduced themselves to the Village Board and proposed the idea of developing the property around their home located at 2920 298<sup>th</sup> Street. They would like to entertain the idea of selling off single family residential lots for people to build on. The village would have to look to see if a road is already marked out to lead into this development area. No action taken.

**Discussion/Action Keep Cass County Beautiful Recycling Events**

Future Agenda – Need more information

**Discussion/Action Sealed Pickup Bids**

Village Clerk received 4 sealed bids. Blunt opened all the sealed bids in front of everyone at this meeting. Board members went with the highest bid, which was John Wilhelm for \$3,551. Moriah will contact the winner & arrange pickup. Thank you everyone that submitted a sealed bid.

**Discussion/Action Sealed Christmas Street Light Bids**

Village Clerk received 2 sealed bids. Blunt opened all the sealed bids in front of everyone at this meeting. Board members went with the highest bid which was the Village of Hildreth for \$1,000. Moriah will contact the winner & arrange pickup. Thank you everyone that submitted a sealed bid.

**Discussion/Action Town Clean up date for June 2023**

Motion by Scott, second by Euse to approve June 24, 2023; 8am – noon for our town clean up date. RCV: YES: Approved 5-0

**Discussion/Action Tiger Shredding for town clean up**

Future Agenda – Waiting on sponsor response.

**Discussion/Action 2023 Water Restrictions**

Ed reported that the drawdowns haven't improved from last year. Motion by Scott, second by Euse to continue the 2022-2023 Water restrictions. RCV: YES: Approved 5-0

**Discussion/Action Resolution # 04052023 – Policy for paying bills prior to meetings**

Kicak read Resolution 04052023.

Motion made by Scott, second by Euse to approve Resolution 04052023. RCV: YES: Approved 5-0

**Unfinished Business**

**Discussion/Action Meter locate issue at 220 East C Street – Anthony Kruger**

Motion by Holland, second by Scott to give a leniency on 220 East C Street for seeking professional guidance on locating and

accessing his existing water meter and the Village will not cover any cost for locating or moving the water meter. Reference Municipal Code Chapter 7; Article 2; 7-207 & 7-208. RCV: YES: Approved 5-0

**Discussion/ Action Ordinance 2023-1 – Updated Village family pool/spa codes**

Ordinance 2023-1 - AN ORDINANCE OF THE VILLAGE OF ELMWOOD, CASS COUNTY, NEBRASKA, TO ADD SECTION 9-204: FAMILY SWIMMING POOLS AND SPAS (PERMANENT AND/OR TEMPORARY); TO REPEAL ANY CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE

Scott made a motion to waive 3 readings of Ordinance 2023-1, second by Euse. RCV: YES: Approved 5-0

Scott Read Ordinance 2023-1

Scott made a motion, second by Holland to approve Ordinance 2023-1. RCV: YES: Approved 5-0

**Reports/Boards, Commissions, and Committees**

**Library:** Scott made a motion to approve claims and payroll for March 30,2023 – April 3,2023, second by Kicak. RCV: YES: Approved 5-0

**Library Claims & Payroll:** Elmwood Library-72.66, Penguin Random House -390.95, The Library Store-1,186.89, Staples-528.80, Scott Bornemeier-120.68, Windstream-49.10, OPPD-68.82, NE Dept. of Revenue-25.70, Amazon-29.07, United States Treasury-238.99, NE Dept. of Labor-2.49, Intuit QuickBooks-3.50, Salary-1,085.24

**Park:** Restrooms are now open; Kevin is to order more wood chips for the park.

**Streets:** Kevin replaced 3 faded stop signs around town and will order more to continue to maintain the others; tree dump needs to be ground and Ed will contact the guy that does that; Moriah reported to the board that the Christian Church was exploring a second exit from the parking lot in case of any emergency and asked what the towns intention was with extending 6<sup>th</sup> street into the Christen Church Parking lot. Moriah will add this to next year’s budget. Moriah also reported to the board that Windstream needs the Village permission to boring under the alleyway North of old Village Hall Office to provide service to 200 North 4<sup>th</sup> Street. Scott made a motion to allow Windstream to boring under the alley without any disruption to the alley, second by Holland. RCV: YES: Approved 4-0 Abstained: Becky Kicak

**Water:** Meter and Radio read are now installed in 212 F Street; 3 meters left to upgrade

**Sewer:** Ammonia was out of compliance, but those issues have now been corrected. The state sent out their annual inspection report and there were a few things out of compliance but have been fixed and in compliance now. Sewer backup at 1<sup>st</sup> & D and 2<sup>nd</sup> & D both issues have been resolved.

**Planning/Zoning:** Minutes from 2/20/2023; Next Meeting is April 17,2023 at 7:00pm

**Public Comment:** no comments

**Personnel:**

**Discussion/Action Kevin Huxhold – 90 day review**

Jared complied everyone’s reviews and reported that Kevin is meeting expectations and needs to continue to learn and work on taking his water and sewer classes to become certified. Kevin will take his water class May 23-25, 2023. Next review in 6 months

**Future Agenda:**

Roof Leak Bid

Keep Cass County Beautiful Recycling Events

Tiger Shredding for town clean up

Building permit for a metal storage container at 144 ½ North 4<sup>th</sup> Street(meat locker)

**Adjournment: 8:22pm**



X *Renee Holland*

Renee Holland  
Vice Chair

X *Moriah Lenz*

Moriah Lenz  
Clerk/Treasurer