

VILLAGE OF ELMWOOD

BOARD OF TRUSTEES

November 3, 2021 – 7:00 PM

REGULAR BOARD MEETING MINUTES

Meeting Held at Elmwood Village Hall

The Village Board of Trustees met in regular session on Wednesday, November 3, 2021. Chairperson Miki Bruns called the meeting to order at 7:00 pm. Bruns stated that a current copy of the Nebraska Open Meetings Act was posted.

Roll Call was answered by Jared Blunt, Becky Kicak & Miki Bruns. Absent: Pat Wray & Renee Holland

Minutes: Kicak made a motion, seconded by Blunt to approve October 20, 2021 meeting minutes. RCV: Yes: Approved 3-0

Claims & Payroll: Blunt made a motion, seconded by Kicak to approve the Claims and Payroll for November 2, 2021 RCV: Yes: Approved 3-0

Claims: Bromm Lindahl Freeman-Caddy & Lausterer \$77.50, Cass County Refuse \$65, Hach Company \$105.90, Hannah Blevins \$75.90, IRS \$874.56, Intuit QuickBooks \$5.25, Lincoln Journal Star \$139.38, Meeske Ace Hardware \$36.19, Meeske Auto Parts \$13.06, NE Public Health Environment Lab \$15, NE Dept. of Revenue \$735.73, OPPD \$3,468.26, Quill \$116.99, U.S. Postal Services \$180.00, Village of Elmwood \$15.64, Windstream \$201.01, Payroll \$4,117.34 RCV: Yes: Approved 3-0

New Business

Discussion/Action Conditional Use Permit – 225 East D Street- Vince Anderson

Bruns stated that Planning and Zoning recommended that the Conditional Use Permit be approved. Bruns told Vince that the permit is only good for 1 year and will have to apply every year going forward. Motion by Kicak to approve the recommendation from Planning and Zoning to pass the Conditional Use Permit for Home Occupation at 225 East D Street, second by Blunt. RCV: YES: Approved 3-0

Discussion/Action Resolution No. 11032021 – Conditional Use Permit – 225 East D Street

Kicak read Resolution No. 11032021

Motion by Blunt to approve Resolution No. 11032021, second by Kicak. RCV: YES: Approved 3-0

Discussion/Action Approval of 2022 Ulmer Construction Car Show on July 30, 2022 – Tracey & Blake

Bruns told Blake and Tracey that they will need to contact the Liquor Commission regarding them getting a "Special Designated Liquor License" for the car show. Kicak said she received complaints from business owners on main street and said that with the closing of main Street it hurt their business. Kicak said she would like to see more community involvement with this event.

TABLED – November 17th meeting so board members can hear any complaints or concerns from the public regarding the Car show.

Discussion/Action Tree Bid for 324 East D Street

TABLED – Jeff will get a new tree bid.

Discussion/Action Update on Mandatory Water Restrictions

Ed notified the Board and Moriah on 11/1/2021 that the Mandatory Water Restrictions can be cancelled. Moriah took care of posting Notices at the Village office, Gas Station and Post office and sent out an alert text message letting the Village know of the change.

Discussion/Action Complaint on time that Jeff is reading meters

Bruns let the board know about the complaints that were emailed to Moriah. Jeff was stopping by a couple houses later in the evening to read meters and inform another about a tree removal. Bruns told Jeff that he doesn't need to be stopping at anyone's house past 4:30 unless it is an absolute emergency. Jeff is to contact the Elmwood resident with the dog in the yard to install a new meter at their house so that he doesn't have to enter the back yard to manually get a meter read.

Discussion/Action Changing of village meetings to 1 per month

Moriah gathered information from surrounding communities to see when they meet. A majority of the surrounding villages with similar populations meet 1 time a month. Blunt said he doesn't see any issue with moving to 1 meeting a month. Motion by Kicak to approve meeting 1 time a month on the 1st Wednesday of the

month which will take effect on January 1, 2022 and thereafter, second by Blunt. RCV: YES: Approved 3-0

****Notice:** If anyone would ever like to add anything to the agenda it needs to happen on or before Tuesday prior to the Wednesday meeting. Moriah finalizes the agenda the day before the meeting which is Tuesdays at noon.

Discussion/Action Change of board pay

Moriah gathered information from surrounding village/cities with a population size like Elmwood. Bruns stated that they are the worst paid board in the state of Nebraska. Bruns asked Moriah to check the budget to see if the budget would allow for the increase in board pay. Blunt said to take into consideration that the 1-month meetings would take a little longer. Motion by Blunt to increase the pay per meeting from \$10 to Chairperson \$90/meeting, Board \$80/meeting and for Special meetings pay it would be Chairperson \$45/meeting, Board \$40/meeting starting January 1, 2022, second by Kicak. RCV: YES: Approved 3-0

Unfinished Business

No Unfinished Business

Reports/Boards, Commissions, and Committees

Library: Motion by Kicak to approve October 26&27 Bills & Payroll, second by Blunt. RCV: YES: Approved 3-0

Park: No Report

Streets: NE Diggers owes us 16tons of rock that the Village has paid for already. Jeff will use some of that rock to place on B street to help with erosion.

Water: Jeff will ask Core & Main if we need to close the office for software training with converting over to Radio meter reads. Bruns told Jeff again that meter reads need to be done in a timely manner before the end of the month, so Moriah isn't in a last-minute scramble with getting meter reads entered and bills mailed out. Bruns told Jeff that she doesn't want to have to address this issue again. Last year we had a new booster pump put in and budgeted for another pump so Ed will get that ordered.

Sewer: Moriah was contacted by Robert Marsh regarding his sewer max charge on his water/sewer bill. They haven't lived here long enough for our system to gather a sewer max, but the board agreed to average the sewer max on the past 4 months sewer usage for his October bill. Motion by Kicak to approve averaging the last 4 months sewer usage to get an average sewer max for his October 2021 bill, second by Blunt. RCV: YES: Approved 3-0

Planning/Zoning: Next Meeting scheduled for November 15, 2021 @ 7:00pm

Public Comment:

Correspondence:

Future Agenda Items:

Comprehensive plan Ordinance

Zoning Ordinance

Sub-Division Ordinance

5th Annual Elmwood F.K.N. Car/Bike Show (Nov 17)

Planning & Zoning board member recommendation

Updated Tree Bid for 324 East D Street (Nov 17)

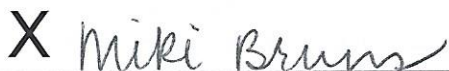
Meter change out Bids from local plumbers

Ordinance for Master Fee Schedule (Jan 5th)

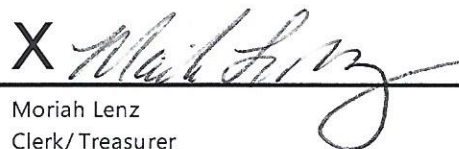
John Powers Cat issue

112 North 4th Street – Romero/Vogt Property (March 2022)

Meeting adjourned at 8:34 pm

X 

Miki Bruns
Chairperson

X 

Moriah Lenz
Clerk/ Treasurer