

**VILLAGE OF ELMWOOD
BOARD OF TRUSTEES
May 20, 2020 – 7:00pm
REGULAR BOARD MEETING
Meeting Held at Elmwood Village Hall**

- A. Call to Order – 7:00pm**—A current copy of the Nebraska open meetings act posted
- B. Roll Call:**
- C. Approval of Minutes**
Approval of May 6, 2020 minutes
- D. Approval of Claims**
Bills/Payroll---Summary reports included in packet
- E. New Business**
 - 1. Public hearing for:** Creation of Street Improvements District No. 2020-1 and 2020-2
 - a. Open hearing**
 - b. Close hearing**Action to authorize Contract with Bauer Underground for Street Improvements
Action on Change Order ONE to Bauer Underground Contract
Action on Ordinance 2020-5 Issuance of Street Improvement Bond Anticipation Notes
 - 2. Public Hearing for:** Clements conditional use permit application
 - a. Open hearing**
 - b. Close hearing**Action for Conditional Use Permit/Clements Resolution No. 20052020
 - 3. 90 Day Review/Curtis Klabenes**
 - 4. Appoint Zoning administrator/local building inspector**
 - 5. Appoint interim clerk**
 - 6. Discussion/Action Clerk hours**
- F. Unfinished Business**
None
- G. Reports of Boards, Commissions, and Committees**
 - Library:**
 - Park:**
 - Streets:**
 - Water:**
 - Sewer:**
 - Planning/Zoning:**
- H. Public Comment Period**
- I. Correspondence/Cass County Economic-Development Council**
- J. Personnel**
- K. Future Agenda Items**
- L. Adjournment**

The Agenda which shall be kept continually current, shall be readily available for Public Inspection at the Office of The Village of Elmwood Clerk during normal business hours.

VILLAGE OF ELMWOOD
BOARD OF TRUSTEES
May 6, 2020 – 7:00 PM
REGULAR BOARD MEETING MINUTES
Meeting Held at Elmwood Village Hall

The Village Board of Trustees met in regular session on Wednesday May 6, 2020. The meeting was **Called to order** at 7:03 PM. Chairperson Miki Bruns stated that a current copy of the Nebraska Open Meetings Act was posted. The Open Meeting was held via video conferencing w/ Zoom. **Roll Call** was answered by Angela Lancaster, Becky Kicak, David Ernst, Pat Wray, and Miki Bruns.

Becky Kicak made a motion, seconded by Angela Lancaster to approve the April 15, 2020 meeting minutes subject to one change. From: 3. Board President to Board Chair. RCV: Yes: 4, Pat Wray abstained. Motion approved 4-0.

Pat Wray made a motion, seconded by Angela Lancaster, to approve the payroll and claims as presented.

RCV: Yes: All. Motion approved 5-0.

E. New Business

1. Governor Rickett's Updates re: Covid-19

Board Chair, Miki Bruns reported on the conference calls held with Governor Pete Ricketts. Some of the highlights of the conference calls were as follows:

- If communities are planning on having an event in May, it is to be canceled. If one In June it will depend on May etc.
- If attending something by car, there is to be no mingling or exchange of goods
- If holding a memorial service, a 21-gun salute is allowed providing there are less than 10 people and still maintain the distancing of 6' apart.
- Social Distancing will be continued until there is a vaccination for the virus
- Fire & Rescue personnel to keep training to small groups, 10 or less and 6' apart

2. Discussion/Action on Summer Employment Application

Pat Wray made a motion to hire Gus Pope for the summer help for the Village. Becky Kicak seconded the motion, noting they will also need him for the summer clean up day scheduled for Saturday, June 20, 2020. RCV: Yes: All. Motion approved 5-0.

3. Discussion/Action on City Hall hours of operation

The Board set the hours of operation for the City Hall office as follows:

Monday	8:00	-	Noon
Tuesday	8:00 – 12:00		12:30 – 4:30
Wednesday	1:00	-	6:00
Thursday	8:00 – 12:00		12:30-4:30
Friday	Closed		

4. Discussion/Action on billing invoice from JEO

After reviewing the invoice submitted from JEO, Becky Kicak made a motion to accept and pay the invoice in the amount of XXXXXXXX when required after the start of the new street construction project. David Ernst seconded the motion. RCV: Yes: All. Motion approved 5-0.

F. Unfinished Business

1. Discussion/Action on Monkey Bars at Sewer Plant

After Kathy Steffen reported there would be no increase in liability insurance for the monkey bars to be placed at the city owned mini park next to the ballfields the Board asked Curtis Klabenes to move them from their existing location at the sewer plant to the mini park by the ball fields when he could.

2. Discussion on the billing invoice received from John Henry

Miki Bruns reported she spoke with the Village attorney and has requested the attorney draft and send a letter to the company letting them know the Village of Elmwood did not hire them in the first place and the work was not done that no monies from the Village would be forthcoming and to stop billing the Village of Elmwood.

3. Discussion on fence located at 224 S 4th Street.

The fence that was installed at this location was not of the materials as indicated on the permit Application and which was subsequently approved. The Village attorney was drafting and sending a letter out to the homeowners informing them that as soon as the Covid-19 Pandemic had subsided some and businesses were back to being open, the Village expects them to install the chain linked fencing as originally agreed upon.

G. Reports of Boards, Commissions, and Committees

Library: The Board reviewed the past minutes of the Library Board as well as the payroll and claims Presented.

Park: None

Streets: Curtis Klabenes reported the crack sealing had all been completed as scheduled by Hein Construction. Mike Bruns had received a phone call from Rick & Teresa Hawks regarding a dead tree in the alley behind their home. Curtis Klabenes and Ed Blunt were asked to go look at both trees and determine what should be done. Angela Lancaster also mentioned a dead tree in her alley a couple of

houses up from her home, Curtis and Ed were also to look at it and determine what needed to be done.

Water: Curtis Klabenes reported there were a couple of issues occurring with Well #5, however He was working on getting them corrected.

Sewer: Curtis Klabenes reported he investigated the creek drainage behind the water treatment plant and did not see any areas of concern.

Planning/Zoning Next scheduled meeting, Monday, May 18, 2020 at 7:00 PM at City Hall. It will also be available to the public via Zoom.

H. Public Comment Period

None

I. Correspondence: None

J. Personnel: None

K. Future Agenda Items:

L. Adjournment: Meeting was adjourned at 7:48 PM

Board President

Village Clerk