

## VILLAGE OF ELMWOOD

### BOARD OF TRUSTEES

September 18, 2019 – 7:00pm

### REGULAR BOARD MEETING MINUTES

### Meeting Held at Elmwood Village Hall

The Village of Elmwood Board of Trustees met in regular session on Wednesday, September 18, 2019 at the Elmwood Village Hall. The meeting was called to order at 7:00pm. Chairperson Miki Bruns stated that a current copy of the Nebraska Open Meetings Act was posted; additional meeting documents were available. Roll Call was answered by Miki Bruns, David Ernst, Becky Kicak, and Pat Wray. Kathy Goerlitz was absent. All signed the "Notice of Acknowledgement of Meeting". Notice of the meeting was given, in advance, by posting in three public places (the Post Office, Village Office, and Elmwood Convenience Store). Minutes were taken by Kristen Janssen, Part-time Clerk.

A motion was made by Wray, seconded by Ernst, to approve the September 4, 2019 minutes. RVC: Yes: All. Motion approved 4-0. A motion was made by Ernst, seconded by Wray, to approve the September 16<sup>th</sup> budget meeting minutes. Rcv: Yes: All. Motion approved 4-0. A motion was made by Wray, seconded Ernst, to approve payroll/claims. RCV: Yes: All. Motion passed 4-0. Payroll: \$2,663.10. Claims: Black Hills Energy - \$47.07, Bromm Lindahl Freeman-Caddy - \$290.00, Cline Williams - \$375.00, Core & Main - \$64.00, Elmwood Convenience Store - \$51.83, JEO Consulting - \$1,800, Midwest Laboratories - \$502.45, Nebraska Department of Revenue - \$1748.02, Pankonin's - \$285.24, Safegaard Business Systems - \$319.64, United States Treasury - \$1545.80, Verizon - \$56.20.

#### New Business

1. A motion was made by Ernst, seconded by Kicak to waive the three readings of Resolution No. 09182019.1. Rcv: Yes: All. Motion approved 4-0. The resolution was read one time. A motion was made by Kicak, seconded by Ernst, to approved resolution No. 09182019.1. Rcv: Yes: All. Motion approved 4-0.
2. A motion was made by Kicak, seconded by Wray, to waive the three readings of Resolution No. 09182019. RCV: Yes: All. Motion approved 4-0. The resolution was read one time. A motion was made by Kicak, seconded by Wray, to approved Resolution No. 09182019. RCV: Yes: All. Motion approved 4-0.
3. Discussion was had about the Lower Platte South NRD Hazard Mitigation Plan meeting. Paperwork is to be filled out and turned in by October 4, 2019 to receive FEMA funding if needed at some point. Tabled until next meeting
4. The Planning/Zoning Board had 4 member recommendations: Darren Petersen, Linda Blunt, John Nunez, and Mike Winter. A motion was made by Wray, seconded by Ernst, to appoint Darren Petersen to the planning/zoning board. RCV: Yes: All. Motion was approved 4-0. A motion was made by Ernst, seconded by Kicak, to appoint Linda Blunt to the planning/zoning board. RCV: Yes: All. Motion approved 4-0. A motion was made by Kicak, seconded by Wray, to appoint John Nunez to the planning/zoning board. RCV: Yes: All. Motion approved 4-0. A motion was made by Kicak, seconded by Wray, to appoint Mike Winter to the planning/zoning board. RCV: Yes: Bruns, Kicak, Wray. No: Ernst. Motion approved 3-1.
5. A motion was made by Ernst, seconded by Kiack, to pay off the street loan the Village currently has with American exchange bank. RCV: Yes: All. Motion was approved 4-0.
6. Information was presented about the water bill on 418 W C St. It was overcharged on the sewer. A motion was made by Kicak, seconded by Ernst, to approve adjusting the water bill to the correct amount. RCV: Yes: Wray, Ernst, Kicak. Abstain: Bruns. Motion was approved 3-0.
7. Homeowner approached Bruns about a "No outlet" sign at W E St and West St. Was once one there, but none present. Was agreed new sign needed to be put up, Ed to order and install sign.
8. A cost comparison was made by Clerk for Plattsmouth Journal compared to the Lincoln Journal Star for the legal paper. It was discussed to gather information from The Voice News as well and will discuss at next meeting. Tabled.
9. Building permit for 1860 310<sup>th</sup> St was presented. Plan to add shed on south side of house. Motion was made by Wray, seconded by Kicak, to approve the building permit for 1860 310<sup>th</sup> St. RCV: Yes: All. Motion approved 4-0.

#### Unfinished Business

1. Ed contacted Olsson regarding B St, but haven't returned his calls.
2. The letter to 208 E D St regarding the unsafe building on the property was tabled.

3. NRD MoPac access by the co-op was discussed. Bruns to meet with NRD on 9/19/19 to discuss will bring information to next meeting. Tabled.
4. A new estimate was provided for ADP for tax/payroll services. A motion was made by Kicak, seconded by Ernst, to approve moving the ADP for Taxes and payroll services per estimate number 01-2019-1016707.2. RCV: Yes: All. Motion approved 4-0.
5. The new door for the office is in progress.
6. Chairperson Bruns issued the following statement regarding the trash survey that the town conducted: "I would like it to be known to the community that no one from the City office or the Board posted a sign at the C-store regarding changing trash services. The Board decided to add a survey to the water bill (sorry that it wasn't legible with the bar code) to see what the public thought about consolidating to one service. The survey was due to there being 3 trash services in our town and the wear/tear on the roads. At no point was the board making a decision without hearing from the town, we were merely looking for feedback from the public. I would like to thank all of those who participated on social media and gave your input. As of this time the Board will leave the trash service up to the individual." The board was in agreement that the trash service should stay the same.

**Reports**

**Library:** Working on bids for the furnace and AC

**Park:** Electrical and hydrant are in

**Streets:** Patching is being done and should be completed by tomorrow, depending on weather. Ed attached the "no parking" signs by Trailer Outlet on a post that was there previously. Evan Wickersham will be invited to the next meeting to discuss upcoming street project.

**Water:** HOA started working on wireless connections for wells, should be done tomorrow.

**Sewer:** 24 hour composite done, UV lights taken out September 30, Sewer lines were cleaned out. Company suggested to fix a break in the line at 1<sup>st</sup> & D St, will cost about \$5,000 to fix, doesn't have to be done right away.

**Planning/ Zoning:** None.

**Public Comment:** Andrew Clements, 424 N 4<sup>th</sup> St Elmwood, was here on behalf of EMMA to offer support for town, specifically the main street project, bank is also willing to help if needed. EMMA also willing to pay \$15/hr for someone to help with clean-up day.

**Correspondence:** None.

**Personnel:** None.

**Future Agenda Items:** Plattsmouth/Journal Star/Voice paper costs, Mitigation Plan, B St, 208 E D St, MoPac, Evan Wickersham.

A motion was made by Kicak, seconded by Wray, to enter executive session to discuss property. RCV: Yes: All. Motion was approved 4-0 and executive session was entered at 8:27pm. Executive session regarding property was left at 8:27pm. The employee was asked if she would like to discuss personnel in open or closed session, she was present and asked for closed session. A motion was made by Kicak, seconded by Wray, to enter executive session regarding personnel. RCV: Yes: All. Motion was approved 4-0 and executive session was entered at 8:33pm to discuss personnel, the employee was asked to leave closed session. Executive session regarding personnel was left at 9:33pm. The employee was invited back into open session and was asked to resign. Employee stated she didn't want to give her answer at the time and would let Chairperson Bruns know by Friday. Special Meeting will be held to discuss action, if needed.

With no further business to discuss the meeting was adjourned at 9:49pm

X Miki Bruns

Kristen Janssen  
Clerk



*[Handwritten signature in blue ink]*